



**An Roinn Caiteachais
Phoiblí agus Athchóirithe**
Department of Public
Expenditure and Reform

Appointment to the Project Ireland 2040 Delivery Board

Closing Date: 15.00 on Thursday, 18 November, 2021



Entity: Project Ireland 2040 Delivery Board.

Meeting Location: Meetings will be primarily held in Dublin. There may be a number of regional meetings when public health advice allows for this. Meetings will be held on virtual meeting platforms such as Webex or Skype for Business as required by public health advice.

Number of Vacancies: Five Members.

Remuneration: Remuneration will be in line with the rates paid to Category 3 members of State Boards for non-commercial state sponsored bodies, currently €7,695 per annum with effect from 1 January 2010.

Time Requirements: There are generally eight to ten meetings of the Board per annum.

1. Background

Project Ireland 2040 was launched in February 2018 and set out a 10-year programme of capital investment, aimed at upgrading Ireland's infrastructure, enhancing our economic capacity and promoting balanced regional development. The National Planning Framework (NPF) and the National Development Plan 2018-27 (NDP) together constitute Project Ireland 2040. The National Planning Framework (NPF) is the Government's high-level strategic plan for shaping the future growth and development of our country out to the year 2040. The revised NDP, which covers the period 2021-30, was published on October 4th 2021. The focus of the NDP is to deliver projects that drive Ireland's long-term economic performance while offering a good quality of life for its people. It's the largest National Development Plan ever delivered in the history of the State - €165 billion - with a particular focus on priority solutions to strengthen housing, climate ambitions, transport, healthcare, jobs growth in every region and economic renewal for the decade ahead. This plan will prepare us for population growth of approximately 1 million between 2016 and 2040, and help us to deal with the ongoing challenges of COVID-19 and Brexit. The spatial planning approach, set out in the NPF and underpinned by the NDP, will support this growth. Its successful delivery will be critical to securing Ireland's economic recovery post Covid-19 and in ensuring social and environmental sustainability over the next two decades. Project Ireland 2040 requires close alignment between the National Development Plan (NDP) and the National Planning Framework (NPF) to avoid dispersed growth and urban sprawl of the past and to promote compact, sustainable growth, centred on the five regional cities (Dublin, Cork, Limerick, Galway and Waterford). Compact growth should be supported within existing urban limits and facilitate the efficient delivery of infrastructure e.g. public transport and housing.

2. The Project Ireland 2040 Delivery Board

The Project Ireland 2040 Delivery Board is made up of ten Secretaries-General from the main capital spending Departments along with the Chair of the Office of Public Works and one external independent member. It is co-chaired by the Secretary General of DPER and the Secretary General of

the Department of Housing, Local Government and Heritage. The Board was established in 2018 and meets regularly to ensure effective leadership of the implementation process. A core function of the Delivery Board is to track delivery of projects and development of policies both in relation to capital investment and spatial planning. The Delivery Board has been monitoring progress with the development of the Regional Economic and Spatial Strategies, overseeing the update of the Public Spending Code and identifying potential challenges to successful implementation of Project Ireland 2040. The Delivery Board is supported by a Secretariat supplied by DPER's National Investment Office (NIO). The Government has agreed to the addition of up to five external members to the Board to bring to bring additional expert knowledge, independent, regional perspectives, and an enhanced challenge function to the deliberations of the Board.

The Minister for Public Expenditure and Reform is seeking expressions of interest for five members to join the Project Ireland 2040 Delivery Board.

3. Person Specification

The Minister for Public Expenditure and Reform invites applications from suitably qualified candidates for membership of the Project Ireland 2040 Delivery Board.

Candidates must have experience in project delivery in either the public or private sectors with skills relevant to the themes underpinning the revised NDP, including at least one of the following:

- Delivery of environmental projects or environmental components of investment;
- Large scale residential delivery;
- A detailed understanding of regional delivery and strategy; and
- The role of investment in supporting enterprise and business innovation.

Candidates must have familiarity with one or more of the following sectors – national roads, public transport including buses and light rail, water and wastewater, new and replacement hospital infrastructure, higher education, flooding, historic properties, and regeneration.

The Minister shall have regard to the desirability for gender balance on the Board as the Minister considers appropriate and determines from time to time when making appointments.

In order to qualify for appointment, a person must not have any conflicts of interest likely to interfere with their ability to assume the role of member of the Board. Candidates are asked to give careful consideration to the possibility of any potential conflict of interest that may exist and address same in their cover letter.

4. Terms of Appointment

- Appointments to the Board will be for an initial period of 2 years with an option to extend the term of engagement at the Minister's discretion.
- The membership of any member of the Board may be terminated by the Minister at any time, on the basis of reasons to be stated by the Minister.
- A member of the Board may resign their membership of the Board by notice in writing sent or given to the Minister, and the resignation shall take effect on the day on which the Minister receives the notice.

- Members of the Board shall hold office upon such terms and conditions as the Minister may, from time to time determine.
- A Board member shall avoid any conflict of interest between the Board member's duties to the Project Ireland 2040 Delivery Board and the Board member's other interests.
- A Board member shall cease to be a member of the Board if he or she is nominated as a member of Seanad Éireann, is elected as a member of either House of the Oireachtas, elected to the European Parliament, or becomes a member of a local authority.
- Successful candidates will be paid in line with the current rate for members of Category 3 State Boards of €7,695 per annum. Remuneration is deemed to cover attendance at Board meetings as required and any review of papers prior to and following meetings.

5. Submitting your expression of interest

Your submission should be made by email to deliveryboardsecretariat@per.gov.ie together with your **Curriculum Vitae** and a **cover letter** outlining, with reference to criteria at 3 above, the specific expertise you would bring to the role of a member of Project Ireland 2040.

IMPORTANT NOTE

Please take care when submitting your expression of interest. As the Assessment Panel will generally make its recommendation(s) based on consideration of the documentation which you submit, it is most important that you ensure your Cover Letter (and supporting CV) clearly specifies how your particular background and experience meets the requirements of the Board position(s) specified in this booklet. This will help ensure that the Assessment Panel is as informed as possible as to the basis for your candidature and why you believe you are a person who could potentially be appointed to the Project Ireland 2040 Delivery Board.

Applications received after the deadline specified in this booklet will not be considered.

6. Assessment Process

An Assessment Panel will be convened by the Department of Public Expenditure & Reform to consider and assess the expressions of interest. The Panel will:

- review and discuss the expressions of interest received against the specific appointment criteria for the role;
- assess potential appointees further, once they meet the specified appointment criteria, by undertaking any or all of the following steps:
 - consideration of the written applications; and/or
 - meeting/conference call; and/or
 - any other selection method deemed appropriate.
- compile a list of people deemed suitable for appointment which will then be sent forward for consideration by the Minister.

Any questions regarding the application process can be sent via email to deliveryboardsecretariat@per.gov.ie.

7. Data Protection & GDPR

A privacy notice for applicants for the Project Ireland 2040 Delivery Board is included at Appendix 1.

Appendix 1

Privacy Notice for Applicants for the Project Ireland 2040 Delivery Board

This applicant Privacy Notice has been produced for applicants applying for a position as a member of the Project Ireland 2040 Delivery Board. The Department of Public Expenditure and Reform is the Data Controller.

Personal Data

The National Investment Office in the Department of Public Expenditure & Reform will process any personal data provided by you in connection with an application for membership of the Project Ireland 2040 Delivery Board in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Acts 2018.

When applying for a position as a member of the Project Ireland 2040 Delivery Board, applicants are asked to submit a number of documents, e.g. contact information such as email, name, address, phone number; their curriculum vitae; a covering letter.

Lawful Basis for Processing Personal Data

The Department of Public Expenditure and Reform is responsible for setting the requirements and guidance for public bodies to secure value for money in the expenditure of public funds. The Department has identified the need to strengthen the existing assurance process for major public investment projects in excess of €100m to support Government in its decision making. The Project Ireland 2040 Delivery Board is a key component of that strengthened assurance process. In this context, the legal basis for processing applicants' personal data is Article 6(1) e of the GDPR: it is necessary for the performance of a task carried out in the public interest or in the exercise of official authority.

Recipients of Personal Data

The National Investment Office in the Department of Public Expenditure & Reform stores the data that you provide and corresponds with you as an applicant. The National Investment Office Unit may share the data that you provide on the application form to external sources where there is an external assessor assisting in the assessment process as set out in Section 6 of this Information booklet. When the assessment process is complete, the external assessor will return the information provided to them to the National Investment Office. All data will be treated in confidence and all appropriate security measures will be applied. Your application data may also be used for statistical analysis and research. For this purpose measures such as data aggregation or anonymization will be applied to any personal data.

Applicant data rights

You have rights under data protection law in relation to how we use your personal information. You have the right, free of charge, to:

- Request access to or a copy of the personal data held about you. This can be done by contacting the Department at the contact details below and completing a Subject Access Request Form.
- Rectify any inaccurate personal data held about you.
- Restrict processing of your personal data in certain circumstances.
- Request the erasure of personal data in certain circumstances.
- Object to the processing of personal data in certain circumstances.
- Not be subject to a decision which is based solely on automated processing where that decision produces a legal effect on you or otherwise significantly affects you. Your personal

data submitted as part of this process will not be the subject of automated decisions of this nature.

Data Storage and Retention

The personal data submitted as part of the application process will be retained in accordance with our obligations under the National Archives Act, 1986.

Contact Details

You can contact the Department's Data Protection Officer by Email at: dataprotection@per.gov.ie or by post at: Data Protection Officer, Department of Public Expenditure & Reform, Upper Merrion Street, Dublin 2.

If you wish to make a complaint about the use of your personal data you can contact the Data Protection Commission (DPC). Further details are available at www.dataprotection.ie