

Department of Health – State Board Vacancies – January 2014

Radiographers Registration Board

Appointment of members to the Radiographers Registration Board

The Minister for Health, Dr. James Reilly, TD, invites expressions of interest from suitably qualified and experienced persons interested in being appointed to the Radiographers Registration Board. There are currently two positions with vacancies

Representative of the interest of the general public

and

Representative of the management of the public health sector, the social care sector or both sectors

Note: Suitable but unsuccessful candidates may be placed on a panel and may be contacted at a later stage should further vacancies arise.

Background Information

CORU is the umbrella term used to describe the Health and Social Care Professionals Council and the registration boards established under the Health and Social Care Professionals Act 2005.

The 12 designated professions are (a) Clinical Biochemists; (b) Dietitians; (c) Medical Scientists; (d) Occupational Therapists; (e) Orthoptists; (f) Physiotherapists; (g) Podiatrists; (h) Psychologists; (i) Radiographers; (j) Social Care Workers; (k) Social Workers; and (l) Speech and Language Therapists.

To date, 2 registration boards and their registers have been established – (i) the Social Workers Registration Board was established in June 2010 and its register opened for receipt of applications on 31st May 2011 and (ii) the Radiographers Registration Board was established in December 2011 and its register opened on 31st October 2013. Following the opening of a register there is a two year transitional period to allow existing practitioners time to apply for registration and satisfy the registration board that they meet the requirements.

It is expected that all the registration boards and the associated registers for the designated professions should be established by end 2015.

Each registration board consists of 13 members with responsibility for registration and education functions. The Council oversees and co-ordinates the work of the registration boards to ensure consistency and effectiveness in CORU's regulatory regime.

Functions of a Registration Board under the Health and Social Care Professionals Act 2005

The object of a registration board is to protect the public by fostering high standards of professional conduct and professional education, training and competence amongst registrants of the profession. Its functions will include

- Establishing and maintaining a register of members of the relevant profession(s)
- Deciding on applications for registration and issuing certificates of registration
- Setting the standards of performance and the code of conduct and ethics expected of registrants
- Giving guidance to registrants concerning
 - ethical conduct
 - practice of the profession
 - continuing professional development
- Monitoring the continuing suitability of programmes for the education & training of applicants for registration
- Approving new courses
- Approving qualifications
- Making recommendations with respect to sanctions in Fitness to Practice cases
- With the approval of the Council, conducting research into education & training relating to the practice of the profession
- Maintaining statistical records which must be available for research & planning
- Recognising qualifications gained outside the state in the boards function of Competent Authority

A registration board will have collective responsibility to the public in the performance of its duties.

Membership of the Radiographers Registration Board

Six professional members of whom,

- three are to be persons who are engaged in the practice of one of the designated professions,
- two are to be persons who are engaged, as members of one of the designated professions, in the management of services provided by it, and
- one is to be a person who is engaged in the State in the education and training of persons with respect to the practice of the profession of radiography.

Seven lay members of whom

- one is to be representative of the management of the public health sector, the social care sector or both sectors,
- one is to be representative of the management of a voluntary or private sector organisation concerned with health or social care,
- one is to be representative of third level educational establishments in the State involved in the education and training of persons in the practice of the designated profession of radiography (this person is to be nominated by the Minister for Education and Skills)
- four are to be representative of the interests of the general public.

Term of Office

Members of a registration board hold office for a term of up to 4 years from the date of his/her formal appointment. No person may hold office as a member of a registration board for more than 2 consecutive terms.

A registration board may elect one of its members to be its chairperson.

Probity and Conflict of Interest

Board members on appointment assume significant duties such as responsibility for the proper conduct of the registration board's affairs, to hold confidential information obtained in the course of their role as board member and to act in accordance with public policy and high standards of probity.

In order to qualify for appointment a person must not have any conflicts of interest likely to interfere with his/her ability to play a full part on the board. Confidentiality is a key element to the work of a board member.

Role description and person specification

The variety of issues to be dealt with will require board members that can add value through knowledge, experience or expertise gained in their current or previous roles. This will involve the ability to balance a strategic view of key decisions with a specialist or expert perspective, while being committed to the principle of collective decision making that underpins the Board's role. It will also require understanding and experience of what it takes to develop a well-run, responsive and high performing public sector organisation. Having some appreciation of the environment in which the Registration Board operates and being patient/service user focused is desirable.

Skills

In order to carry out the functions of members of the Radiographers Registration Board it is necessary that members should have skills or expertise in **some or all** of the following areas:

- A knowledge and/or experience of the Irish health and social care system, including an awareness of emerging developments in health and social care research and practice
- An understanding of the issues involved in delivering radiography services
- An understanding of educational approval and monitoring requirements in health and social care education
- A knowledge and appreciation of good corporate governance practices
- Experience of strategic management and managing organisational change
- Experience of chairing a group, and working effectively as part of a committee to reach sound solutions to problems or of working in a partnership environment
- Focus on patient/service user safety and clinical governance issues broadly
- Strategic awareness of the wider social, political, economic context in which the health/social care sector sits
- Have experience of working in a regulatory/ regulated environment / service
- Have experience of policy development in particular in areas of governance and risk
- Have a proven record of management in the public health /social care sector as required
- The ability to articulate and advocate the views, concerns and expectations of consumers especially those who have experience as users of radiography services.

Time Commitment and Remuneration

Successful applicants will be expected to attend up to ten board meetings each year and members may also be nominated by the board to serve on sub-committees of the Board/Council. Members will be required to devote as much time to duties of the board as necessary for the proper and efficient discharge of their duties. This will include time in preparation for board meetings and attending and preparing for board committee meetings, stakeholder meetings and events and other ad hoc meetings as required. By applying for the position it is assumed that you can meet this time commitment.

Members are obliged to comply with the relevant provisions of the Code of Practice for the Governance of State Bodies. This Code includes a description of the role and responsibilities of board members

Members will serve on a part-time basis and there is no remuneration for the positions. However, members are entitled to claim travel and subsistence allowances which will be paid in respect of journeys undertaken to attend meetings of the board or to transact its business, in accordance with approved public sector rates.

Meetings are usually held at CORU offices located in Sandyford, Dublin 18. Most communication between the Council and registration boards is electronic and a willingness to accept this method of communication is desirable.

Training

Appropriate induction training will be provided to all new members

Appointment process

The Department is committed to the principles of public appointments based on merit, with independent assessment, openness and transparency. By submitting an expression of interest the applicant accepts that appointments are made in the exercise of a statutory discretion, that the Minister is not obliged to consider the expressions of interest offered, that he is not confined to recommending an appointment from amongst those who have expressed an interest and is not bound by any statement set out in the notice.

How to Apply

Anyone interested in being considered for appointment as a member should submit an application via the following link www.stateboards.ie together with Competency Questionnaire and cover letter.

If you are already registered on www.publicjobs.ie you can log in using your username and password.

If you have not previously registered on www.publicjobs.ie you will need to register your details.

You must go to “Choose a Job Category” on the left side of the screen.

Click on appointment you are interested in and then click “Apply for this job”.

Please note that documents a) – b) below should be submitted as one attachment and should be saved in one document before commencing the application process.

Step 1 - Complete the Online Application Form. Most of this will be pre-filled from your registration profile.

Step 2- Attach a) and b) listed below

- (a) A short cover letter outlining why you wish to be considered for a position on the Board.
- (b) The Competency Questionnaire which is located in the Additional Information section of the advertisement page. Please copy and save this format in a separate document.

Applications will be accepted up to and including **Tuesday 11th February 2014.**

Further Information

Further information on the work of the Health and Social Care Professionals Council and registration boards is available on CORU's website: www.coru.ie.